Technology Advisory Committee

Meeting Minutes

August 11, 2011

The Technology Advisory Committee met on August 11, 2011 in City Hall, Council Chambers.

I.	Call to Order		
	The m	neeting was called to order at 10:30 a.m.	
II.	Roll C	Call	
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Invited Guests:			
Other	Stan C	ees: Engle, Community IT Executive Gamso, Counsel w Brelage, Smithville Digital	
III.	Revie	eview of minutes from June 9, 2011 meeting.	
	approv	There was no discussion. Mike moved and Mark seconded a motion to we same. Following unanimous voice vote the minutes were approved.	
IV.	Contin	ntinuing Business	
	a)	Invoice Review	
	approv	Counsel's invoice for services was presented for consideration and val. There being no discussion, the invoice was approved by the chairman.	

b) Audit Update – M. McHolland

Blue and Company completed its audit. The company's letter of assessment was shared with the Committee. Mark noted that Blue initially wanted to conduct a sample of Smithville's customers, but because there were only twenty in total, an audit of each client's account was conducted.

Blue found nothing out of order, and Smithville has been complying with the terms of the contract. Also, the 10% trigger in the contract for amounts paid over and above \$228,000 has not been achieved as yet.

Per recommendations by the Committee, a survey was prepared initially by Smithville, with some adjustment by the Committee, and it has been forwarded to all twenty (20) Smithville clients. Result should be available for reporting at next month's meeting.

c) Smithville Update – Andrew Brelage

Andrew presented Smithville's monthly check.

Andrew was pleased to report that in the last two (2) months they have entered into 10 new contracts for services. The new clients are: Enkei, Centra Credit Union, IUPUC, Columbus Utilities, Neurology and Sleep Sciences and The Republic. In some cases there were multiple contracts for one client. Presently, there are ten (10) outstanding proposals for service under client review.

Andrew also commented that Smithville did cooperate in the preparation of the customer survey in conjunction with the audit.

d) City IT Update – B. Engle

Brent reported that the new City Website was launched on August 1st, and there has been feedback about possible redesign and changes.

e) Subcommittee Updates:

i) CIO Subcommittee – Chris Price

Chris reported that this issue will be tabled until next year.

ii) Route Subcommittee – Brent Engle

An RFP was issued in March of this year for three (3) separate routes. Gehring was the only respondent and thus the successful respondent. Per a previous meeting, the TAC directed a change in priority for the installation of said routes, and the Common Council had to appropriate additional funding, all of which has happened.

There is presently before the City engineer's office and the City attorney's office a draft contract for consideration and approval. Hopefully that contact can be presented to the Board of Works for approval next week.

f) Wireless – B. Engle

Brent reported that a quote for a site survey for the Hamilton Center and City Hall has been received. Presently the City and the contractor are trying to iron out details of the contract and work to be performed. Brent hopes to be able to report something at next month's meeting.

. New Business

a) 2012 Budget – B. Engle

The budget hearing was held in July, and the budget developed for the TAC remained unchanged from last year. There were no questions by City Council. The budget will need one more reading before City Counsel in order to be approved.

b) Columbus Portal – Chris Price

Chris reported that he attended a Heritage Fund presentation, and one of the topics was how to make Columbus a more welcoming community. The focus was on presentation and preparation of a single or comprehensive portal of entry to places, services and activities in the community. Nothing like that presently exits.

Christ thought it made sense to continue to have the TAC engaged with the Heritage Fund for this project. He'll report more as things develop.

VI. Call for Public Comments

There were none.

VII. Adjournment

There being no further business the meeting was adjourned at 11:10 a.m.